



# Friends House Retirement Community

## Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			
Able to Work	1 <sup>st</sup> Shift _____	2 <sup>nd</sup> Shift _____	3 <sup>rd</sup> Shift _____ Full Time _____ Part Time _____ PRN _____
Are you authorized to work in the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	<i>Proof of citizenship or immigration status will be required upon employment.</i>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you been excluded from working in a Medicare and Medicaid facility?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Have you been debarred or excluded from participation from any Federal or State Healthcare Program or defaulted on a health education loan or scholarship?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes explain
Are you currently employed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
How did you learn about us?	Friend <input type="checkbox"/>	Advertisement <input type="checkbox"/>	Other <input type="checkbox"/>

EDUCATION			
High School	Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
College	Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship

Company	Phone (     )
Address	

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$		Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary \$		Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary \$		Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

Other Qualifications/Certifications or Licenses:

MILITARY SERVICE	
Branch	From                      To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge. Being under investigation may not preclude you from employment. However, misrepresentation, falsification, or material omission of information may result in failure to receive any offer or, if hired, in immediate dismissal from employment.	
<b>Signature</b>	<b>Date</b>